



Chris Christie
Governor

Kim Guadagno
Lt. Governor

Allison Blake, PH.D., L.S.W
Commissioner

JOB VACANCY POSTING

POSTING #:	179-16	ISSUE DATE:	November 4, 2016
TITLE:	INVESTIGATOR 1	CLOSING DATE:	November 18, 2016
LOCATION:	Department of Children and Families Office of Employee Relations - Metro Region 570 South Avenue East Cranford, NJ 07016		
POSITIONS:	1	RANGE:	R 25
DISTRIBUTION:	STATE-WIDE	SALARY:	\$ 61,784.21- \$87,820.13

SCOPE OF ELIGIBILITY: Open to employees who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

SPECIAL NOTE: The Investigator 1 position is based in Cranford, NJ, however, it covers offices in Metro Region, which includes regular travel to Union, Essex and Middlesex Counties. This position will also be required to drive occasionally to Central Office/Trenton for hearings and meetings.

DEFINITION: Under the general direction of a Supervisor of Investigations or other higher level supervisory official, supervises a unit or team of subordinate investigators; may be required to conduct sensitive, complex investigations, in the field or from the central office, involving alleged noncompliance with state statutes and regulatory requirements; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related duties.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of office and/or field experience conducting investigations, collecting evidence, and preparing investigative reports related to criminal, civil, or regulatory matters involving fraud, misrepresentation, or other acts of criminal or civil misconduct.

NOTE: Experience as a police officer performing criminal follow-up investigations (not preliminary investigations) may be substituted for the above experience on a year-for-year basis.

NOTE: Applicants who do not possess the required education may substitute experience in investigation of criminal, civil, regulatory, matters on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: A Master's degree in Public Administration, Business Administration, Social Work, or Criminal Justice may be substituted for one (1) year of experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

NOTE: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY APPOINTMENTS ARE MADE.

IMPORTANT NOTICE

RESIDENCY - Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

Electronic Filing:

Forward a cover letter and resume electronically to:

Jennifer.Dowd@dcf.state.nj.us

Include the Job Posting # in the subject line of your email.

Alternate Filing:

If unable to file electronically, applicants may forward a cover letter and resume (including Job Posting #) to:

Andrea Maxwell, Manager 2 Human Resources
Department of Children and Families
Office of Human Resources
P.O. Box 717
Trenton, NJ 08625-0717